



Office of the Project Director
PROJECT MANAGEMENT UNIT
SINDH AGRICULTURAL GROWTH PROJECT
(LIVESTOCK COMPONENT)



REQUEST FOR QUOTATION (RFQ)

DESCRIPTION: Request for Quotation for Hiring of Non-Consulting Services For Conducting Training

Floating/Posting Date :15th October, 2016

Deadline Date For Submission Of RFQ: 30TH October, 2016

The Project Management Unit (PMU) of Sindh Agricultural Growth Project (SAGP; Livestock Component) located at Sind Agricultural Growth Project (Livestock) Bungalow No 44/142, Defence Officer Housing Society Phase-1, Cantonment, Hyderabad Phone: 0092-22-2102995, Fax: 0092-22-2102995
Email: pd.sagpl@livestocksindh.gov.pk
<http://www.livestocksindh.gov.pk/procurement.php> Secretariat has received a grant from the World Bank to build the capacity of farmers registered with Milk Producers Groups (MPGs) through trainings and exposure visits. It is intended that part of the proceeds of this grant will be applied to eligible payments under the contract for Procurement of non- consulting services.

The Project Management Unit (SAGP-L) now invites sealed Proposals from firms/ institutions for said Non-Consulting Services.
The Request for Quotation offer and accompanying documents must be received by Project Director SAGP-L Bungalow No 44/142, Defence Officer Housing Society Phase-1, Cantonment, Hyderabad, no later than **30TH October, 2016 at 1600 PST** .

Terms and Conditions:

1. The Quotation must be submitted according to the attached discipline.
2. Submit the Technical and Financial proposals.
3. Taxes will be deducted according to government rules.
4. Quotations must be added, signed and stamped on letter head
5. Quotation must be typewritten.
6. Training discipline and district wise number of farmers are attached in Annexure-I
7. Prices shall be fixed and Quote price should be in Pak Rupees.
8. Required Expected outcomes of the training are mentioned in Technical Specification section.
9. Fifty percent payment will be made in middle of training and remaining fifty percent payment will be made on training completion after satisfactory expected outcomes of the training.
10. Payment will be made within 15 days after receipt of invoice and satisfactory Performance in providing Trainings to 59 people.
11. Unsatisfactory training may cause to hold payment until.

Discipline/ Training topic:

Technical Specification

1. Organizational management Training for Capacity Building of MPG Executive Committee Members.

Training Topic	Participants	Expected Out come
<p>Organizational Management</p> <p>In addition to organizational management topic information about the following topic needs to be included in the module. Organization /registration of cooperative societies. Inspection and audit of the accounts of the cooperative societies. Constitution, working and financial conditions of the cooperative societies. What is MPG Why MPG Structure of MPG Objective of MPG, vision , Mission of MPGs and etc Roles and responsibilities of the General Body, Executive Body and Executive body members , Roles and responsibility of MPG members How to conduct meeting and writing of Proceeding of Meeting.</p>	<p>Tentative number of Participants including one president and, one general secretary and one finance secretary will be trained in Each MPG (Man and woman can be designated in MPGs) No of perspective trainees is linked with the formation of Milk Producers Groups (MPGs)</p>	<p>Three members of executive body will be trained in the management of MPG Executive committee Members will be able to develop their Bylaws , constitution, Vision, mission , Executive will be able to handle the inspection, audits and studies s of MPGs. be able to conduct democratic election annually. Executive committee meeting and write proceeding of meeting Executive committee will responsibilities</p>

Annexure-I

S#	Name of District	Number of Farmers
01	Mirpurkhas	18
02	Shaheed Benazirabad	09
03	Hyderabad	09
04	Thatta	09
05	Tharparkar	14
Total		59

(DR. NAZEER HUSSAIN KALHORO)

Project Director

Sind Agricultural Growth Project (Livestock)
Bungalow No 44/142, Defence Officer Housing
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